



বাংলাদেশ কম্পিউটার কাউন্সিল

(তথ্য ও যোগাযোগ প্রযুক্তি বিভাগ)

আইসিটি টাওয়ার, আগারগাঁও, শেরে বাংলা নগর, ঢাকা-১২০৭

ফোন: ৮৮০-২-৫৫০০৬৮৮৮ ফ্যাক্স: ৮৮০-২-৯১২৪৬২৬, E-mail: bcc@bcc.gov.bd, Web Site: www.bcc.gov.bd

Request for Expression of Interest (REOI)					
GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH					
1	Ministry/Division:	Information and Communication Technology Division			
2	Agency:	Bangladesh Computer Council			
3	Procuring Entity Name:	Bangladesh Computer Council			
4	Procuring Entity District:	Dhaka			
5	EOI for Selection of:	Individual Consultant (Time-based)			
6	EOI Ref No.:	56.01.0000.022.11.030.19-615			
7	Date:	06 May 2019			
KEY INFORMATION					
8	Procurement Method:	Selection of Individual Consultant (SIC)			
FUNDING INFORMATION					
9	Budget and Source of Funds:	Development Budget (GOB)			
10	Development Partners:	None			
PARTICULAR INFORMATION					
11	Project/ Programme Code:	128.2801.224022900			
12	Project/ Programme Name:	Bangladesh e-Government ERP Project			
13	EOI Closing Date:	20 May 2019 at 02:30 PM			
INFORMATION FOR APPLICANTS					
14	Brief Description of Assignment:	Individual National Consultants for the following positions: SD5(ii) Human Resource Specialist [Nos.-1]: Responsible for providing input into Requirement Analysis in collaboration with nominated consultants and all stakeholders through: Review of existing human resources policies, procedures, laws, and standards to new and existing employees of selected offices. Review of policies on issues like, performance management, equal opportunities, disciplinary procedures and absence management. Document and demonstrate solutions by developing documentation, flowcharts, layouts, diagrams, charts; Collaborate with team members and ensure knowledge transfer. Such other functions as may be assigned by higher authority.			
15	Educational and Experience Requirements, Resources and Delivery Capacity Required:	SD5(ii) Human Resource Specialist: A Master's degree or equivalent from a renowned university in related field. Experience: The candidate must have minimum 15 years of progressive working experience governance and HR processes in a govt. / Semi-Govt./Autonomous body. Must have Knowledge and experience in organizational planning, compensation, recruitment, organization development, employee relations, safety etc. Must have domain Knowledge of HR management process in govt. Person having experience on computer based HR management may be given preference. In case of otherwise exceptional candidates, this requirement may be relaxed.			
16	Other Details:	Further information can be obtained from the Project Office from 10:00 AM to 4:30 PM in any working day before the closing date. Applicants shall have to submit EOI with their CV and forwarding letter in sealed envelope labeled with Individual Consultant for one of the above mentioned positions under Bangladesh e-Government ERP Project to the office of the undersigned. The Standard Request for Application (SRFA) for each position will be found at www.bcc.gov.bd Interested candidates can apply by submitting the filled up SRFA through email or sending the hard copy . The applicant may be asked to submit/present the original copy of any certificate or document by the authority.			
17	Association with foreign firm is:	Not applicable			
18	Ref No.	Phasing of Services	Location	Indicative Start Date	Indicative Completion Date
	SD5(ii)	18 (Eighteen) Months (may be extended)	Bangladesh Computer Council ICT Tower, Agargaon Dhaka-1207, Bangladesh	Jun 2019	Nov-2020
PROCURING ENTITY DETAILS					
19	Name of Official Inviting EOI:	Dr. Ashoke Kumer Roy			
20	Designation of Official Inviting EOI:	Project Director (Deputy Secretary), Bangladesh e-Government ERP Project			
21	Address of Official Inviting EOI:	Bangladesh Computer Council, ICT Tower, Agargaon, Dhaka-1207, Bangladesh			
22	Contact Details of Official Inviting EOI:	Tel: +880-2-55006883, Mob: +8801720516804, Fax: +88029124626, Email: ashoke1970@yahoo.com			
23	The procuring entity reserves the right to accept or reject any/all EOI without assigning any reason whatsoever.				

Project Director
Bangladesh e-Government ERP Project